

29. Government Administrative Oversight

29.1 Summary

The Government Administrative Oversight screen (Figure 29.1) contains twenty-four (24) fields pertaining to personnel and visit days. Two additional fields, Organization and Date, are filled in by the system. For more information on these two fields, see Section 2.5 Automatically Populated Fields.

For instructions on entering data, see Section 8. For information on the Menu Bar and the Tool Bar, see Sections 5.3 and 5.4. Section 9 explains how to exit.

29.2 Government Administrative Oversight Screen

The screenshot shows a software window titled "Government Administrative Oversight (Screen 1 of 1)". It features a menu bar with "File", "Edit", "Functions", "Administration", and "Help". Below the menu is a toolbar with icons for file operations, navigation, and help. The main area is divided into sections:

- Organization and Date:** Two input fields at the top.
- Personnel with Badges (Only Former DPROs):** A section with seven columns: DCMC (29.2.1.1), DCAA (29.2.1.2), Army (29.2.1.3), Navy (29.2.1.4), Air Force (29.2.1.5), GAO (29.2.1.6), and Other (29.2.1.7).
- Visit Days:** A section with four columns: Army, Navy, Air Force, and Other Government. It contains rows for:
 - Integrated Product Team Participation (Army: 29.2.1.8, Navy: 29.2.1.9, Air Force: 29.2.1.10, Other: 29.2.1.11)
 - Contract Related Reasons (Army: 29.2.1.12, Navy: 29.2.1.13, Air Force: 29.2.1.14, Other: 29.2.1.15)
 - Program Review (Army: 29.2.1.16, Navy: 29.2.1.17, Air Force: 29.2.1.18, Other: 29.2.1.19)
 - Other Reasons (Army: 29.2.1.20, Navy: 29.2.1.21, Air Force: 29.2.1.22, Other: 29.2.1.23)
- Contractor Personnel On-Board:** A single field at the bottom (29.2.1.24).

Figure 29.1 Government Administrative Oversight

Note: Numbers in data boxes indicate corresponding section numbers.

29.2.1 Fields for Government Administrative Oversight Screen

The number in parentheses at the end of each field description refers to the corresponding section number in the *DCMC Metrics Guidebook*.

29.2.1.1 DCMC Personnel with Badges

Enter the quantity of Defense Contract Management Command personnel, including DCMC personnel resident at the facility, who have been issued permanent badges by the company. (1.1.6a)

29.2.1.2 DCAA Personnel with Badges

Enter the quantity of Defense Contract Audit Agency personnel, including DCMC personnel resident at the facility, who have been issued permanent badges by the company. (1.1.6b)

29.2.1.3 Army Program Office Personnel with Badges

Enter the quantity of Army Program Office personnel, including DCMC personnel resident at the facility, who have been issued permanent badges by the company. (1.1.6c)

29.2.1.4 Navy Program Office Personnel with Badges

Enter the quantity of Navy Program Office personnel, including DCMC personnel resident at the facility, who have been issued permanent badges by the company. (1.1.6d)

29.2.1.5 Air Force Program Office Personnel with Badges

Enter the quantity of Air Force Program Office personnel, including DCMC personnel resident at the facility, who have been issued permanent badges by the company. (1.1.6e)

29.2.1.6 Other Government Personnel with Badges

Enter the quantity of other Government personnel, including those resident at the facility, who have been issued permanent badges by the company. (1.1.6g)

29.2.1.7 GAO Personnel with Badges

Enter the quantity of General Accounting Office personnel, including those resident at the facility, who have been issued permanent badges by the company. (1.1.6f)

29.2.1.8 Visit Days by Army Personnel for Integrated Product Team Participation

Enter the quantity of signatures by Army representatives entered in the company sign-in register during the reporting period whose primary purpose for visiting the facility is to participate as a member of an Integrated Product Team (IPT). *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges. For the purposes of this reporting element, include multi-disciplinary teams recognized by the company, program office, or buying command as IPTs.* (1.1.6h)

29.2.1.9 Visit Days by Navy Personnel for Integrated Product Team Participation

The quantity of signatures by Navy representatives entered in the company sign-in register during the reporting period whose primary purpose for visiting the facility is to participate as a

member of an Integrated Product Team (IPT). *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges. For the purposes of this reporting element, include multi-disciplinary teams recognized by the company, program office, or buying command as IPTs.* (1.1.6i)

29.2.1.10 Visit Days by Air Force Personnel for Integrated Product Team Participation

Enter the quantity of signatures by Air Force representatives entered in the company sign-in register during the reporting period whose primary purpose for visiting the facility is to participate as a member of an Integrated Product Team (IPT). *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges. For the purposes of this reporting element, include multi-disciplinary teams recognized by the company, program office, or buying command as IPTs.* (1.1.6j)

29.2.1.11 Visit Days by Other Government Personnel for Integrated Product Team Participation

Enter the quantity of signatures entered in the company sign-in register during the reporting period by representatives from organizations other than Army, Navy, or Air Force and whose primary purpose for visiting the facility is to participate as a member of an Integrated Product Team (IPT). *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges. For the purposes of this reporting element, include multi-disciplinary teams recognized by the company, program office, or buying command as IPTs.* (1.1.6k)

29.2.1.12 Visit Days by Army Personnel for Contract Related Reasons

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by Army Personnel visiting the facility for contractual matters (e.g., proposal review, negotiations, contract changes, etc.). *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges.* (1.1.6l)

29.2.1.13 Visit Days by Navy Personnel for Contract Related Reasons

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by Navy Personnel visiting the facility for contractual matters (e.g., proposal review, negotiations, contract changes, etc.). *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges.* (1.1.6m)

29.2.1.14 Visit Days by Air Force Personnel for Contract Related Reasons

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by Air Force Personnel visiting the facility for contractual matters (e.g., proposal review, negotiations, contract changes, etc.). *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges.* (1.1.6n)

29.2.1.15 Visit Days by Other Government Personnel for Contract Related Reasons

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by representatives from other than the Army, Navy, or Air Force visiting the facility for contractual matters (e.g., proposal review, negotiations, contract changes, etc.). *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges.* (1.1.6o)

29.2.1.16 Visit Days by Army Personnel for Program Review

Enter the quantity of signatures that are entered in the company sign-in register during the period by Army Personnel attending Program Review meetings. *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges.* (1.1.6p)

29.2.1.17 Visit Days by Navy Personnel for Program Review

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by Navy Personnel attending Program Review meetings. *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges.* (1.1.6q)

29.2.1.18 Visit Days by Air Force Personnel for Program Review

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by Air Force Personnel attending Program Review meetings. *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges.* (1.1.6r)

29.2.1.19 Visit Days by Other Government Personnel for Program Review

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by representatives from organizations other than Army, Navy, or Air Force attending Program Review meetings. *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility*

for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges. (1.1.6s)

29.2.1.20 Visit Days by Army Personnel for Other Reasons

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by Army Personnel visiting the facilities for other than IPT participation, Contractual Related matters, or Program Review meetings. *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges. If it is clearly impracticable to determine the purpose for an Army visit day, report in this category. (1.1.6t)*

29.2.1.21 Visit Days by Navy Personnel for Other Reasons

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by Navy Personnel visiting the facilities for other than IPT participation, Contractual Related matters, or Program Review meetings. *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges. If it is clearly impracticable to determine the purpose for a Navy visit day, report in this category. (1.1.6u)*

29.2.1.22 Visit Days by Air Force Personnel for Other Reasons

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by Air Force Personnel visiting the facilities for other than IPT participation, Contractual Related matters, or Program Review meetings. *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges. If it is clearly impracticable to determine the purpose for an Air Force visit day, report in this category. (1.1.6v)*

29.2.1.23 Visit Days by Other Government Personnel for Other Reasons

Enter the quantity of signatures that are entered in the company sign-in register during the reporting period by personnel visiting the facilities from organizations other than from the Army, Navy, or Air Force and for other than IPT participation, Contractual Related matters, or Program Review meetings. *Note: Each day a non-badged Government employee visits the contractor facility is considered a visit day. If a Government visitor is at the facility for multiple days, each day counts as a visit day. Do not include signatures of personnel who hold permanent company badges. If it is clearly impracticable to determine the purpose for an "Other" visit day, report in this category. (1.1.6w)*

29.2.1.24 Contractor Personnel On-Board

Enter the quantity of contractor personnel working on Government contracts (DoD) on-board at contractor facilities under cognizance of the CAO. *Note: If it is clearly impractical to identify contractor personnel working on Government contracts, identify and report total*

number of contractor personnel on-board at contractor facilities under cognizance of the CAO. (1.1.6x)